

How to Register for East Tennessee Qualifier Tournaments

The East Tennessee Regional Championship in Cookeville has a 48 team capacity limit. Teams are selected for the championship by qualifying at several regional qualifier tournaments. Beginning October 1, East Tennessee qualifier registration will be handled electronically using our Qualifier Application page. **The criteria below must be met before a team can be accepted for an event:**

- Two coaches must be registered and screened.
- The annual FLL team registration must be **paid**.
- The event must be open for registration.
- The event must still have capacity.

Below is a list of qualifier events scheduled for this year. There is an East Tennessee event registration fee of \$75. No additional fee will be required if a team advances to the Championship.

Registration will close at 5 p.m. October 31.

Register early, qualifiers accept teams until full on a first come basis.

Read all steps before proceeding.

1. **Team members and coaches must provide proof of a FIRST consent and release (electronic or paper form) before participating in any FLL event.** If possible, use [TIMS](#) to invite parents to electronically acknowledge and submit a FLL consent and release form online. Otherwise collect signed hard copy FLL [consent forms](#) from team members as soon as possible. A printed copy of the team roster from TIMS showing consent form status or paper copies of consent forms are acceptable documentation of consent and release.
2. Go to Qualifier Application page, provide team and coach information and select the primary and alternate tournaments closest to your team location. After applying to a qualifier, you will receive a system generated email confirming receipt of your application. If all the above acceptance criteria are satisfied, you will receive an email notification when your team is accepted for the event. The status of a team registration can also be viewed on the [Tournament Application Status](#) page.
3. Upon receiving acceptance confirmation, print and complete a [registration invoice](#) and mail it with the \$75.00 registration fee and copies of all consent and release documentation to:

Prof. Kristine Craven
Tennessee Tech University
Clement Hall 321
P.O. Box 5002
Cookeville, Tennessee 38505

Please do not send consent forms and payments separately. Make checks or money orders payable to **Tennessee Tech** and put your **FLL Team number** on the memo

line. Questions about payments and receipts can be directed to: Prof. Kristine Craven, Phone (931)-372-6027 kcraven@tntech.edu.

4. To ensure accurate team profile data for tournament programs, visit the [Tournaments Roster](#) and check your team's information. Corrections can be sent to Brad Weil bradweil@charter.net.
5. To improve team recognition with the judges, teams should download the fillable [Team Information form](#) and bring copies of this form to their judging sessions.
6. To help the Robot Design judges quickly and consistently learn about your robot and the design process used, all events require a short presentation called the [Robot Design Executive Summary](#). To help the Core Values judges learn more about your team and its unique story, all events require every team prepare a simple [Core Values "tri-fold" or poster](#).

Teams that advance from a qualifying tournament will receive an invitation to the East Tennessee Championship held in Cookeville on 11 February 2017. There will be no lunch tickets sold in advance. However, teams can still purchase meals at the TTU cafeteria on their own.

Qualifier	Location	
3 December Knoxville	Hardin Valley Academy	Tournament Manual
3 December Nashville	Ensworth School	Tournament Manual
17 December Tullahoma	Tullahoma High School	Tournament Manual
3 December Johnson City	East Tennessee State University	Tournament Manual

[See Tournament Application Status Here](#)

[Ask a question](#)